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GROUP 3600

Activity		
Definition of Projects and Phases		
FUNCTION	ACTIONS	DELIVERABLES
	Provide Location Audits if Needed	
	Perform an Inventory Analysis (e.g., using a process such as a statistical test count)	
Phase 1/Facility Stabilization	Communicate process to facility management and provide associated awareness training where appropriate	
	Review inventory analysis (including location audits if performed) with facility management	
	Develop a plan to perform functions associated with identified issues, e.g., vagrant stock, grief resolution etc	
	Assign responsibilities for the implementation of the plan	
	Implement a revised role of identified job functions (e.g., stock counter coordinator, inventory counter)	
	Explain performance metrics to be used	
	Establish and explain supervisor procedures	
	Establish modified (or new) warehouse procedures	
	Perform another inventory analysis (e.g., a second statistical test count and location audit if appropriate)	
	Review inventory analysis to ensure facility is stabilized	
	Develop a communication link between client and consultants to manage/ coordinate ongoing activities	

Figure 4



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